

## APPLICATION FORM

PLEASE COMPLETE THIS APPLICATION FORM USING BLOCK CAPITALS & TICK THE APPROPRIATE BOXES. SEND BY POST OR FAX.  
Sassoon Academy, Admin Department, 321 Santa Monica Blvd, Santa Monica, CA 90401, USA. F: +1 424 330 2089

OR COMPLETE THE FORM ELECTRONICALLY AND SEND VIA EMAIL: [schooladmin@sassoonglobal.com](mailto:schooladmin@sassoonglobal.com)

### COURSE LOCATION

LOS ANGELES ACADEMY  
321 Santa Monica Blvd.  
Santa Monica, CA 90401

CHICAGO ACADEMY  
181 North Clark Street  
Chicago, IL 60601

NEW YORK ACADEMY  
32 W 18th St  
New York, NY 10011

BOSTON ACADEMY  
399 Boylston St  
Boston, MA 02116

SEATTLE ACADEMY  
1405 5th Avenue  
Seattle, WA 98101

CHECK THIS BOX IF  
THIS IS YOUR FIRST  
TIME TAKING A COURSE

### COURSE DETAILS

COURSE NAME ..... 1ST CHOICE DATE .....

2ND CHOICE DATE .....

(PLEASE PROVIDE AN ALTERNATIVE DATE AS YOUR 1st CHOICE MAY BE FULLY BOOKED)

### PERSONAL DETAILS

FULL NAME .....

SALON NAME .....

SALON ADDRESS .....

CITY ..... STATE ..... ZIP .....

TELEPHONE (SALON) .....

HOME ADDRESS .....

CITY ..... STATE ..... ZIP .....

EMAIL .....

TELEPHONE (HOME) .....

COSMETOLOGY LICENSE # .....

ISSUING STATE .....

EMERGENCY CONTACT .....

RELATIONSHIP .....

TELEPHONE (EMERGENCY) .....

### PAYMENT DETAILS

TOTAL COURSE PRICE \$ .

(FOR COURSE DATES & PRICES, PLEASE REFER TO THE ADVANCED COURSE SCHEDULE)

PAYMENT METHOD (PLEASE SELECT)

CASHIER'S CHECK  VISA  MASTERCARD

MONEY ORDER  AMEX  DISCOVERY

(NO PERSONAL CHECKS ACCEPTED)

CARD NO. ....

CVC NUMBER ..... EXPIRATION DATE .....

CARDHOLDER'S NAME .....

BILLING ADDRESS .....

CITY ..... STATE ..... ZIP .....

COUNTRY .....

CARDHOLDER'S SIGNATURE .....

**DECLARATION**

I fully understand that this enrollment form is a legally binding instrument when signed by the student and accepted by the institution.

I have fully read and understood the regulations of Sassoon Academy, and I understand that the total cost of tuition fees include a \$250 registration fee which is completely non-refundable. I agree to abide by the regulations of the Academy and Education Centers, and I understand that if I fail to do so I may be dismissed from the course with no refund whatsoever of my course fee. I agree that I shall not use or depict the name 'Sassoon Academy', 'Vidal Sassoon', or 'Vidal' or 'Sassoon' in any way, manner or form in any advertising, display or pictorial.

I hereby agree that my damages are limited exclusively to a refund of the course fee for the course I have selected, and that I am entitled to no other damages of any kind whatsoever, including, but not limited to, consequential, incidental or punitive damages.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833 or P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, (888) 370-7589 or by fax (916) 263-1897.

**THE SMALL PRINT**

Licensed Cosmetologists are not required to take continuing education as a condition of continued licensure in the State of California. Sassoon Academy offers continuing education for the sole purpose of enhancing skills and knowledge in the field of Cosmetology. You must be a licensed Cosmetologist to attend a Sassoon continuing education course. All courses are conducted for approximately 7 hours a day. Please see the schedule for the length of the course and for the course start dates.

The Academy is closed on major public holidays. Please call for details. Students should report suitably dressed for salon work (no athletic shoes, casual or beach wear, please) 15 minutes prior to the course start time on the first day for registration. The Academy will provide models and wet products. You will need to bring the following equipment: blow dryer, diffuser, scissors no longer than 5.5", sectioning clips, 7 and 9-row Vess brushes, cutting comb, water spray bottle, hand mirror, note pad, pen, colored pencils (black, blue, red and green), pencil sharpener, 1/4" lock, and a copy of your Cosmetology license. In addition to these tools, chemical students must bring a jumbo comb, tail comb, tint brushes (bristles no wider than 2") and an apron. Still cameras are recommended but we cannot allow video or audio recording devices. Diplomas are awarded to those students who successfully complete the training they have contracted.

**HOW TO ENROLL**

To confirm your space in class, send your completed application via email: schooladmin@sassoonglobal.com, call us at 888 757 5100 ext.1 or fax your completed enrollment agreement to our administration office at 310 393 8947 and pay by Visa, MasterCard, American Express or Discovery. If you wish to enroll by mail, simply complete the enclosed enrollment agreement and return it with your full payment to: Sassoon Academy, Administration, 321 Santa Monica Boulevard, Santa Monica CA 90401. Payments must be by credit card, cashier's check or money order only, in US dollars payable to Sassoon Academy. Please write the course name and date as well as your daytime phone number on the check.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's internet web site (www.bppe.ca.gov).

The Vidal Sassoon Academy at 321 Santa Monica Boulevard, Santa Monica, California is a private institution that is approved to operate by the Bureau for Private Postsecondary Education. The institution is subject to re-approval every five years. Students may access the Bureau of Private Postsecondary Education at: www.bppe.ca.gov

I ENCLOSE THE FULL COURSE FEE OF \$      .    
 (FOR COURSE DATES & PRICES PLEASE REFER TO THE ADVANCED COURSE SCHEDULE)

**STUDENT'S SIGNATURE**

DATE   /   /    
 (MM / DD / YY)

**INTERPRETERS**

All courses are conducted in English. If students do not speak or understand English, an interpreter must be arranged well in advance for all demonstrations and "hands-on" work sessions. No participation in "hands on" work periods will be permitted without the presence of the correct number of interpreters (call for details).

**REASONABLE ACCOMMODATIONS**

Any applicant or student requesting an accommodation for a disability must follow Sassoon Academy's Policy for Accommodating Students with Disabilities. If you need further information regarding the process, please contact the Academy Principal. Please be advised that Sassoon Academy reserves the right to change the Course Schedule start date while a reasonable accommodation request is pending.

**SASSOON ACADEMY ENROLLMENT POLICY**

Course tuition fees must be paid in full 30 days prior to the course start date. Your application and full payment confirms your course. Tuition prices include a non-refundable registration fee of \$250.00 for all courses. ALL PAYMENTS ARE FINAL. No changes in registration are permitted without written notice. Transfer of registration fees is permitted more than 30 days prior to course start date. All changes are subject to availability. Checks, drafts or credit cards returned by the bank will be subject to additional charges as allowed by law. If you are eligible for a refund you must email schooladmin@sassoonglobal.com or mail your request to the Sassoon Academy, Administration Dept., 321 Santa Monica Boulevard, Santa Monica CA 90401. Registration fees are non-refundable. A written notice of cancellation must be received prior to or on the first day of instruction. If your course is cancelled, discontinued or rescheduled, or if the course is full when we receive your application, we will contact you and issue a full refund. Otherwise a \$250 registration fee will be withheld for each course. Should a student fail to attend or complete the course for any reason, no refund will be made and no credit to another course will be given. Refunds will be made within 30 days of cancellation. If the final refund date has passed, exceptions to this policy will be considered only under the most unusual circumstances. Send a letter describing your circumstances with all appropriate documentation to: Refund Appeals Committee, Sassoon Academy, 321 Santa Monica Boulevard, Santa Monica CA 90401.

**EARN 1000 SASSOON DOLLARS**

Refer someone to the Sassoon Cosmetology course and earn 1000 SASSOON DOLLARS.  
 Call administration on 888 757 5100 EXT 3 for program details.